

Connect to Your Computer

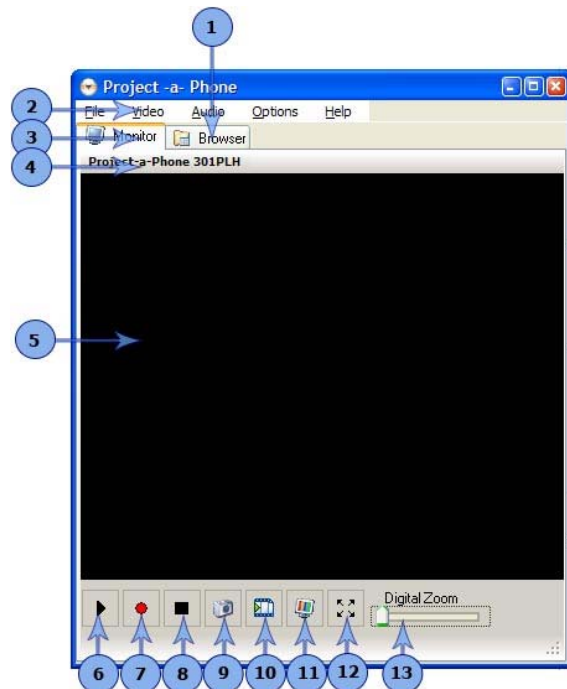
Important: Disconnect from the Internet and make sure you have installed the Project-a-Phone software before connecting the camera cable to your computer.

1. Plug the cable into your computer's USB 2.0 port. Wait for it to recognize the new device.
2. If asked to connect to Windows Update to search for software, click "No, not this time".
3. Go through the Found New Hardware wizard, following the recommended options.
4. If you get a "Windows Logo testing" warning, click "Yes" or "Continue Anyway."
5. Click "Finish."

Note: If you followed these steps and you get a "code 10" error, reboot your computer with the camera connected.

Launch Project-a-Phone Software

Double-click your Project-a-Phone desktop or toolbar icon, if any; otherwise, go to the Windows® "Start" menu, click on "Programs," find "Project-a-Phone" and click on the "Project-a-Phone" sub-menu. You will open a window that looks like this:



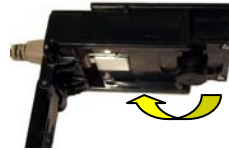
Note: If the image does not appear, click video (2), select the correct device. If necessary, click the black arrow (6).

Set Up Your Phone

1. Place your phone directly under the camera.
2. Turn the knob to clamp the phone in place. It will automatically center horizontally.
3. To center vertically, slide the camera holder.



4. Raise or lower the camera to the desired zoom level for the image. You can use the software to zoom in digitally as well.
5. To focus, twist the lens under the camera.



Use Project-a-Phone Basic Software

Note: See card for Case Reporting software instructions.

Adjusting the Image

1. **Zoom** - After making macro adjustments by moving the camera up or down, you can zoom digitally by moving the zoom slider (13).
2. **Resize the window** - You can resize the window by clicking the "Set Screen Size" button (12) and selecting a screen size or by dragging the lower right corner of the window. The aspect ratio will remain fixed unless you change this in "Options>Program Options".
3. **Camera Settings** - You can adjust basic camera settings by clicking on the colored monitor button (11) and moving the sliders in the first two tabs. To save settings, click the "Profiles" tab and save a named "profile." Click on the monitor icon to hide the control panel. In the "Video>Camera Settings" menu (2), you can adjust additional settings.

Note: If the image is slow to adjust to lighting changes, you should uncheck the "auto" exposure box in Video>Camera Settings and manually set a fixed exposure.

Creating and accessing files

Important: If you are using the optional case reporting software, refer to the supplement for more instructions.

1. **Setting image resolution** – From the main menu (2), choose "Video>Capture Settings" to set the maximum video frame rate and to select a capture resolution.

We recommend 1028x720 or higher for screen shots, 1280x960 or lower for live demos and video recordings.

Important: For the ICD-5005 do not choose 1280x960.

2. **File naming (default)** - By default files are named according to the following convention: CaseID_RC_YYYY.MM.DD--HH.MM.SS. ("CaseID" and/or "RC_" are omitted if no Case ID and/or Report Code are selected.) They are stored by Case ID and accessed from the Browser tab.
3. **File naming (custom)** - To choose your own file name and folder, go to Options>General Settings (2) and check the box next to "Name Files Manually." When you take a screen shot you will be asked to select the folder, name the file, and choose the format. It will be saved with the suffix "-0001". If you chose "After naming the first file, ..." in Options>General Settings, subsequent files will be saved automatically with the same name and a suffix that increments by 1.
4. **Screen shots** – There are two ways to take screen shots. (In "Options>General Settings" you can enter a mark to add to screen shots.)
 - a. To create and name screen shots one at a time, click the camera icon (9) or use "control s".
 - b. To take screen shots at a timed interval, go to Options>Image Sequence (2), set the interval, number of images, and audio alert. Then click the film button (10) to start a sequence.
5. **Video capture** – Click "record" (7) or use "control v" to start recording video (a timer will start at the top of the screen) and (8) or "control x" to stop.

Important: You will lose your file if there is not enough space to save it. The software will stop recording and alert you when you have less than 250 megabytes of available storage space. To turn off this feature or set a higher alert trigger level, go to Options>Program Options>General Settings> "Stop recording videos"

To reduce file size set the image resolution to 1024x768 or lower and set the frame rate to 10 or 15 in "Video>Capture Settings".

Also, choose a filter in "Video>Video Compression." The chart below approximates the relative file size of a one-minute video clip at 1280x960 resolution and 15 frames per second, using popular compression filters that you might have on your machine. Actual file sizes vary widely depending on the content of the recording.

Filter	Approx. file size
DivX® 5.2.1 codec	14 megabytes
Microsoft MPEG-4 V2	15 megabytes
Microsoft MPEG-4 V1	18 megabytes
Indeo® video 5.10	20 megabytes
DV Video Encoder	75 megabytes
Microsoft Video1	120 megabytes
None	1,200 megabytes

6. **Audio capture** – To record audio using your computer's microphone, check "Audio> Capture Audio" (2). In "Audio>Audio Settings", set the volume and audio source. In "Audio>Audio Compression", select an audio compression algorithm.
7. **Accessing files (default naming)** - Go to the "Browser" tab (1) and choose your Case ID. You can add additional files, copy files to other folders or delete files using the buttons.
8. **Accessing files (custom naming)** – Navigate to your files using Windows® Explorer®.
9. **Activity log** – "Options>View program Log" shows your Project-a-Phone activity.

Congratulations on Your Purchase

To set up your new Project-a-Phone™ equipment, you will need to:

1. Install the camera drivers and software
2. Set up the Project-a-Phone stand
3. Connect the camera to your computer
4. Adjust Project-a-Phone for your phone

For Mac O/S drivers or the latest version of our Windows software and this guide go to: <http://www.projectaphone.com/support.htm>.

Install Camera Drivers and Software

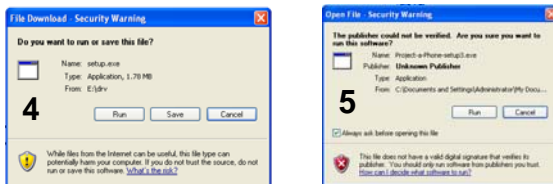
Note: Install camera drivers and software before plugging the Project-a-Phone camera cable into your computer.

Note: To upgrade to a new software version, first uninstall the software, reboot, and then follow the steps below.

1. Insert the Project-a-Phone CD. If it does not start up, open "My Computer", and double-click the CD-ROM drive.
2. Click the "Install Software" button to install the camera drivers and Image Capture and Display software in one procedure.



3. After confirming that the cable is not plugged into your computer, click "Continue."
4. You may be prompted to run or save the Project-a-Phone setup.exe file. Click "Run." (For Windows 2000, click "Open.")
5. If you get a warning that the publisher could not be verified, click "Run."



6. Go through the Setup Wizard.

7. If you get a warning about Windows Logo testing or Microsoft® Digital Signature, click "Continue Anyway" or "Yes." This window may appear twice.



8. When the installation is complete, click "Finish." The DBConverter will look for files you have created in recent versions of the Project-a-Phone software and move them into the new database for this version or will tell you this is not necessary.
9. Follow the onscreen instructions and click "Close."



Set up the Project-a-Phone stand

Remove the stand and camera from the case.

1. Unfold the stand until the hinges extend fully.
2. Unfold the camera attachment until it locks at right angles with the camera pedestal.
3. Insert the camera pedestal into the stand.



User's Guide for:

ICD-5005

ICD-1300

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